

Date Received:

\$50 Reg. fee
paid____
FOR SSP USE ONLY

Sunny Slope Preschool Application for Admission

2016-2017

468 East 1750 North, N. Ogden, UT 84414

sunnyslopepreschool.weebly.com sunnyslopepreschool@gmail.com

1. Class Information

Which session will your child be attending?

Monday/Wednesday (Pre-K, 4-5 yrs.)_____ Tuesday/Thursday (Beginners, 3 yrs.)_____

Has your child ever been in a preschool/daycare before? If so, where? _____

Would you be interested in volunteering for various class activities? Y/N

2. Child's Information

Full Name:_____ Preferred Name:_____

Gender: M/F Age as of September 1, 2016:_____ Birthdate:_____

Address:_____

Siblings Name/Age/Gender:_____

Mother/Guardian:_____ Phone:_____

Father/Guardian:_____ Phone:_____

E-mail Address: _____

Other authorized adults & Emergency Contacts allowed for pickup of child:

Name/Phone: _____ Name/Phone: _____

3. Health & Safety

Is your child on any special diet? Food Allergies? Etc? _____

____ (initial) I authorize medical treatment in case of an emergency for my child.

Child's Physician:_____ Phone:_____

____ (initial) If my child is ill (fever, cough, runny nose, nausea, diarrhea, etc.), he/she will not return to school until symptom free for 24 hours.

- Current Immunization Record (attach) Is your child potty trained? Y/N
Do they need frequent reminders? Y/N

4. Development

Does your child speak any other languages? Y/N, If yes, which? _____

Do you have any concerns about your child's development? Y/N If yes, please select & explain below:

___Physical ___Social ___Emotional ___Cognitive ___Moral ___Other

Please explain: _____

5. Payment

Accepts cash or checks. Make checks payable to Sunny Slope Preschool.

 (initial) I hereby comply to pay the monthly payment of \$85 due on the 5th of every month, running tentatively from Oct-May. (Note- tentative start month dependent on when Miss Shannon has her baby!)

- I opt to pay the tuition in full for a 5% discount by the first day of class.

*Note: Tentatively (due to pregnancy due date in August, Miss Shannon will contact you with changes) Sept. tuition will not be charged/paid, but will cover “flex days” in the case of unforeseen circumstances throughout the year in which school might be canceled. (Snow day, Emergency, etc.)

6. What now?

- Complete & submit application, including policies & procedures.
- Schedule a time to come visit Miss Shannon & Sunny Slope Preschool.
- After your child has been admitted, please pay \$50 registration fee to ensure your spot.
- Receive “Welcome” packet from Miss Shannon with forms, calendars, etc. and turn in sign-in page.

Policies & Procedures:

- Drop off your child between the times of 8:50-9:00 AM through the back, basement door. Try to keep departures brief, as we like to get the kids immediately involved.
 - Pick up is between 11:30-11:40 AM. We will be dismissing from circle time at this point, so please try to wait quietly as we finish. If you are late, a late fee may be added.
 - As state above, tuition is due the 5th of every month. Late payments will be assessed a \$20 late fee.
 - If you withdraw, I ask that you give a 30 day signed noticed so spots may be filled.
 - Please make sure your child always has a jacket and adequate clothing for any outdoor activities during class.
 - Although we understand accidents do occur, your child needs to be potty trained.
 - If you have any questions at all, please feel free to email, call, or make an appt. as not to disrupt class time.
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The following information has been completed accurately and if any changes occur throughout the school year, Miss Shannon will be notified in a timely manner. I agree to abide by all of the policies and procedures of Sunny Slope Preschool and agree that Miss Shannon has the right to make changes to policies, as needed.

Guardian Signature/Date

*NOTE: **Tentative** starting date for school will be the end of Sept., possibly the beginning of October. You will be informed as the school year comes near, again depending on when Miss Shannon has her baby!*